

**Thomas M. Moncure, Jr.**  
4400 University Drive, MS 2A3  
Fairfax, Virginia 22030

Office: (703) 993-2619  
Cell: (540) 287-6029  
tmoncure@gmu.edu

## **PROFESSIONAL EXPERIENCE**

### **University Counsel & Senior Assistant Attorney General**

Fairfax, Virginia – January 2006 to Present

Appointed by the Attorney General as University Counsel and Assistant Attorney General, with responsibility of assuring comprehensive legal services for George Mason University as an educational institution and agency of the Commonwealth of Virginia. Broad duties include the rendering of advice on all matters of federal and state law and providing representation before federal and state courts. Specialized legal assistance as needed is obtained through and in coordination with the Office of the Attorney General. Supervises the activities of Associate University Counsel and support staff.

Primary areas of individual responsibility include contract review; general trial and appellate practice in state courts; federal registration and maintenance of trademarks; interpretation of Virginia statutes; monitoring compliance with the Conflict of Interests Act and the Freedom of Information Act; advising the campus threat assessment team; overseeing University regulations; providing guidance on federal law and regulation with emphasis in areas of intellectual property and research; guidance regarding local government; and handling police department and criminal justice matters.

Member of the Virginia Code Commission as appointee of the Speaker of the House of Delegates.

**Bar Appointments:** 1979, Virginia, Supreme Court of Virginia, U.S. Court of Appeals for the Fourth Circuit, U.S. District for the Eastern District of Virginia; 1980, U.S. Court of Military Appeals; 1983, U.S. Supreme Court. Active Member, Virginia State Bar.

### **Senior Counsel** – Richmond, Virginia – January 2002 to January 2006

Senior Counsel to Attorneys General Jerry W. Kilgore and Judith Williams Jadmann. Provided advice to the Attorney General with primary responsibility for management of outside counsel. Served as liaison to the Senate of Virginia and as agency representative to the General Assembly of Virginia. Acted as liaison to local government officials and constitutional officers (Sheriff, Commonwealth's Attorney, Clerk of Court, Treasurer, Commissioner of Revenue).

Additional duties included the drafting of official legal opinions and serving as agency counsel for several state agencies. Was the designated representative of the Attorney General on the Virginia Military Advisory Council and the Freedom of Information Advisory Council.

**Circuit Court Clerk** – Stafford County, Virginia – December 1991 to January 2002

Elected Constitutional Officer with primary responsibilities for 1) providing and supervising staff and administrative support to the operation of the Circuit Court of Stafford; 2) maintaining and preserving the land and court records for Stafford County; and, 3) exercising Probate jurisdiction for Stafford County.

Implemented conversion to computerized systems for records Indexing, Case Management, Financial Management and Jury Management. Implemented conversion to computer imaging system for permanent storage of both land and court records, with design for outside internet access.

Served as member of the Alternative Dispute Resolution Advisory Council for the Executive Secretary of the Supreme Court of Virginia.

Designated as Certified Circuit Court Clerk by the University of Virginia.

**Assistant General Counsel** – Washington, D.C. – May 1989 to December 1991

Corporate counsel for the National Rifle Association with primary responsibility for the following areas: state and local legislation and litigation; state and local election and lobbying law compliance; environmental and nuisance regulation; commercial contracts; estate and trust administration. Also served as Secretary and outside counsel manager for 501(c)(3) legal defense fund.

**Lawyer** – Stafford County, Virginia May 1979 to May 1989

Lawyer in general trial practice in state courts. Approximately one-third of practice was in civil matters and real estate, one-third in criminal defense, and one-third in domestic relations.

Appointed by the Circuit Judges as Assistant Commissioner of Accounts, with responsibility for auditing and approving fiduciary (decedent estate and trustee) accounts. Appointed by the Supreme Court of Virginia to serve on Medical Malpractice Review Panels.

## **RELEVANT EXPERIENCE**

### **General Assembly of Virginia** – Richmond, Virginia – January 1982 to January 1988

Elected member of the House of Delegates. Committee assignments included the Courts of Justice Committee and the Labor & Commerce Committee. Significant studies included implementation of the Virginia Court of Appeals.

Also served as Chairman of the Republican Party of Stafford and as Chairman of the Electoral Board for Stafford County.

### **Military Police Officer** – Reserves and National Guard – May 1973 to December 1999

Commissioned career Military Police Officer in the Virginia Army National Guard and U.S. Army Reserves (Retired). Assignments included Division Provost Marshal, Company Commander, Operations Officer (S-3), Physical Security Officer and Administrative Officer (S-1).

Graduate of the U.S. Army Military Police Officer Basic Course and the Military Police Officer Advanced Course. Awards include the Meritorious Service Medal and the Army Commendation Medal.

**Publications:** Contributor to *Notes from the Sausage Factory* (Barnie Day and Becky Dale, eds., 2005). *The Story of Aquia Church* (Co-author, 1987 & reprint, 2000). Contributor to *Patrick Henry Essays* (1994). Regular columnist to the Fredericksburg *Free Lance Star* (1992-2001). Magazine articles include: “Marsena R. Patrick – Provost General of the Army,” *Military Police*, December 1990; “Virginia’s Great Dissenters,” *American Rifleman*, February 1991 & reprint *American Guardian*, March 1999; “General John H. Winder – Confederate Provost,” *Military Police*, June 1993; “The Ideological Importance of the Militia,” *American Guardian*, March 2000. Online publications include book review for *The American Spectator*, May 2012. Legal publications include book reviews for *The Virginia Lawyer* and law review articles “Who is the Militia – The Virginia Ratification Convention and the Right to Bear Arms” *XIX Lincoln Law Review* (1990) and “The Second Amendment Ain’t About Hunting” *XXXIV Howard Law Journal* (1991).

**Education:** Stafford County Public Schools and Stafford High School. Virginia Military Institute (B.A., English). George Mason University (M.A., History). Virginia Law Reader Program.

**Personal:** Born 1951 in Fredericksburg, Virginia. Married with two daughters.